

Nevada Outdoor School  
Background Check Policy

Nevada Outdoor School is a youth-serving, community-based organization dedicated to inspiring exploration of the natural world, responsible stewardship of our habitat and dedication to community. Participation in the organization's programs is subject to the observance of the organization's rules and procedures. Employment and/or service of all Staff Members, as well as all AmeriCorps National Service Members is subject to a full background check which will include an FBI and State background check and state of residency as well as clearing the National Sex Offender Public Registry (NSOPR).

Nevada Outdoor School (NOS) is responsible for the security of the Criminal History Record Information (CHRI) from its arrival through the point of destruction (see Dissemination and Destruction policy). All CHRI will be kept in a secure locked location only available to individuals authorized to see them.

All persons directly associated with the accessing, maintaining, processing, dissemination and destruction of CHRI will be trained on the handling of information.

I \_\_\_\_\_, give Nevada Outdoor School permission to conduct a search of state criminal history and FBI check based on my fingerprints for selection and compliance purposes. I furthermore give Nevada Outdoor School (AmeriCorps Program Director and/or Executive Director), my host site, Nevada Volunteers and the Corporation for National and Community Service permission to review the findings of these background checks. I understand that selection into the program is contingent upon successful clearance of these checks and a search of the National Sex Offender Public Website. I understand that if I have been convicted of a murder or if I am required to be a registered sex offender, I am ineligible to work or serve in this position. I understand that I will be given the opportunity to review and challenge the factual accuracy of a result before action is taken to exclude me from the program or from this grant-funded position.

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Signature

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Date