

BYLAWS OF NEVADA OUTDOOR SCHOOL
Revised October 2009

PREAMBLE

Nevada Outdoor School (NOS) is a not-for-profit organization, established under the Laws of the State of Nevada, to operate in harmony with the rules, regulations, policies, mission, and direction of partnering and cooperating organizations when applicable.

ARTICLE I

NAME

The name of this organization shall be Nevada Outdoor School, hereafter called NOS.

ARTICLE II

OBJECTIVE

The mission of Nevada Outdoor School (NOS) is to inspire exploration of the natural world, responsible stewardship of our habitat and dedication to community.

In creating this program we have a profound understanding that the primary vehicle by which any given culture perpetuates its basic values is through its educational system. We believe that collaboratively designing and implementing a curriculum and volunteer program, which meets the needs of the community, promotes inquiry based education practices and empowers students of all ages to be active citizens, will create a dramatic acceleration and cultural shift towards a responsible land ethic and amount of community volunteers in the mainstream of the population.

ARTICLE III

MEMBERSHIP

NOS is a non-membership organization.

ARTICLE IV

ORGANIZATIONAL STRUCTURE

1. NOS shall consist of a governing Board of Directors, a staff Executive Director and other staff as necessary to carry out programs.
2. The Board of Directors will ideally consist of seven members. Board officers shall be President, Vice President and Treasurer with the others serving as general board members.
3. The Board shall have fiduciary responsibility for NOS during their time in office and will be covered under sufficient Directors and Officers as well as general liability insurance.
4. Qualifications: strong interest in the NOS mission, desire to help facilitate the success of NOS programs and bring sustainable ideas to rural Nevada. Must be willing to share time, talent and resources with NOS. Must take on a sense of fiscal responsibility for the wise spending of donated or earned funds of the program. Must be willing to stay well informed about the organization.
5. Nominations and Elections:
 - a. Board members and the Executive Director will propose new nominations for officers and general members
 - b. Only those persons having consented to serve shall be nominated or elected to a general position or office
 - c. Elections shall be by voice or written ballot.
 - d. The Board Member shall assume their duties at the time of election.
6. Terms of Office: All Officers shall be elected to serve for two years or until their successors are elected. The terms of office for all members shall begin when elected. No member shall be eligible to serve more than two consecutive terms in the same office.
7. Vacancy in Office: Vacancy in offices other than that of President may be appointed by the Board of Directors. Vacancy in the position of President will be filled by the Vice-President until a new election can occur.

ARTICLE V

DUTIES OF THE BOARD OF DIRECTORS

1. Officer duties are be further detailed in their position description.

2. General duties of the Board of Directors include but are not limited to the following:
 - a. Hire the Executive Director
 - b. Approve the annual budget and any necessary budget changes throughout the year
 - c. Support NOS in the community at large
 - d. Approve the annual report
 - e. Formal evaluation of the ED once a year
 - f. Participate in a Board evaluation once a year
 - g. Any other business as may be referred to it by NOS Board and staff members.
 - h. Fix the hour and place of meetings.
3. Signing authority:
 - a. Documents: The President of the Board of Directors has signing authority on all regulatory documents necessary for doing business as a non-profit corporation, grants, agreement and reporting documents. This power shall also be designated to the Executive Director in faith of good practice as outlined in the Executive Limitations Policy.
 - b. Bank Accounts: The Treasurer and one other designated Board Member shall have signing authority on NOS bank accounts. This power shall also be designated to the Executive Director in faith of good practice as outlined in the Executive Limitations Policy. Other staff members may be permitted by Board approval to have signing authority if so required.

ARTICLE VI

MEETINGS

1. Monthly meetings will be held with one of these acting as the annual meeting. All meetings are open to the public for a portion; the Board will decide at the meetings opening if a portion will be closed.
2. The meeting held in September shall be known as the Annual Meeting. The purpose of the Annual Meeting is the election of officers, approval of the budget, receiving reports of officers and committees and any business that may arise.
3. Special Meetings may be called by the President or at the request of the Executive Director. The purpose of the meeting shall be stated in the call and other business may be conducted if necessary.

4. Notice: Regular meetings must be announced with minimum of one week notice. Special Meetings must be announced with at least 2 days notice.
5. Voting:
 - a. Each board member has one vote on all issues.
 - b. Quorum: half of the total board members shall constitute a quorum, which will be required at any meeting in order to conduct business.
 - c. A majority of members present will be required to pass a motion with at minimum of 3 votes
 - d. The President shall cast any tie-breaking votes if necessary.
 - e. Electronic voting may take place when necessary via e-mail

ARTICLE VII

COMMITTEES

Committees will be established on an as needed basis.

ARTICLE VIII

PARTNER ORGANIZATIONS

All policies and activities of NOS shall meet with the approval of the cooperating organizations as required by those organizations.

ARTICLE IX

PARLIAMENTARY PROCEDURES

The rules contained in the current edition of *Robert's Rules of Order, Newly Revised* shall be ignored as long as folks can behave themselves. Meetings will proceed informally.

ARTICLE X

AMENDMENT OF BYLAWS

These bylaws may be amended at any regular meeting by a two-thirds vote.

ARTICLE XI

OFFICES

The principal office of NOS for the transaction of its business is located at 655 Anderson Street, Winnemucca, NV 89445.

Date

President

Date

Vice President

Date

Treasurer